

## Bid Document

Bid Details	
<b>Bid End Date/Time</b>	25-05-2022 17:00:00
<b>Bid Opening Date/Time</b>	25-05-2022 17:30:00
<b>Bid Offer Validity (From End Date)</b>	60 (Days)
<b>Ministry/State Name</b>	Ministry Of Finance
<b>Department Name</b>	Department Of Economic Affairs
<b>Organisation Name</b>	Security Printing And Minting Corporation Of India Limited (spmci)
<b>Office Name</b>	Janpath
<b>Total Quantity</b>	86
<b>Item Category</b>	Class Room Desking / Seating (Q3) , Chairs-Office- IS 3499 (Q3) , Almira Steel-IS:3312 (Q3) , Wooden Podium (Q3)
<b>Minimum Average Annual Turnover of the bidder (For 3 Years)</b>	1 Lakh (s)
<b>Years of Past Experience Required for same/similar service</b>	3 Year (s)
<b>MSE Exemption for Years Of Experience and Turnover</b>	Yes
<b>Startup Exemption for Years Of Experience and Turnover</b>	Yes
<b>Document required from seller</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Bid to RA enabled</b>	No
<b>Primary product category</b>	Class Room Desking / Seating
<b>Time allowed for Technical Clarifications during technical evaluation</b>	3 Days
<b>Evaluation Method</b>	Total value wise evaluation

### EMD Detail

Required	No
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### ePBG Detail

Required	No
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### Splitting

Bid splitting not applied.

### MII Purchase Preference

MII Purchase Preference	No
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### MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.
6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

### Class Room Desking / Seating ( 60 pieces )

Brand Type	Registered Brand
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### Technical Specifications

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
DESK / BENCH SPECIFICATIONS	<b>Material of Desk Top +/- 2 mm (For shelf / storage +/- 4 mm)</b>	18 mm thick prelaminated Particle Board
	<b>Material of Support Structure or Side Panel</b>	Mild Steel Square Section of outside side minimum 25 mm and wall thickness minimum 1.2 mm
	<b>Height of Desk Top in mm (±5 mm)</b>	750
	<b>Width of Desk Top in mm (± 5 mm)</b>	400
GENERIC	<b>TYPE OF DESKING</b>	INTEGRATED DESK CUM SEATING WITH SHELF / STORAGE UNDER DESK
	<b>Desking Configuration</b>	TWO SEATER
	<b>Length of Desking, Seating and Backrest (if provided) in mm (±10 mm)</b>	1000
SEATING SPECIFICATION	<b>Material of Seat and Backrest (if provided) (+/- 2 mm (For back rest +/- 4 mm)</b>	18 mm thick prelaminated Particle Board
	<b>Material of Support Structure</b>	Mild Steel Square Section of outside side minimum 25 mm and wall thickness minimum 1.2 mm
	<b>Material of Seat Cushion</b>	WITHOUT CUSHION
	<b>Width of Seating in mm (±10 mm)</b>	340
	<b>Height of Seat in mm (±10 mm)</b>	460
	<b>Width of backrest if provided in mm (± 5 mm)</b>	200
	<b>Back Support for Seating of Same material as Seating</b>	Provided without cushion
WARRANTY	<b>Warranty period in number of years</b>	2

### Additional Specification Documents

Applicable Drawing Document	<a href="#">View</a>
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**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Renu Bala Bhasin	110001,16th Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi	60	45

**Chairs-Office- IS 3499 ( 20 pieces )**

Brand Type	Registered Brand
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**Technical Specifications**\* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
MATERIAL	<b>Type of material (other than wood) used in Polythene cane Chair</b>	NOT APPLICABLE
	<b>Material of Fabric Back Cover</b>	polyster
	<b>Frame Material</b>	Crca ERW round pipe
	<b>Material of Fabric of Seat Cover</b>	fabric
	<b>Thickness of Plywood used in Seat ±1(mm)</b>	40 mm
	<b>GSM/Thickness of Fabric ±5 (Gram per Sq Meter)</b>	250 Gram per Sq Meter
	<b>Arm Material</b>	Polyurethane on metal
	<b>Thickness of Polyurethane Foam Used in Backrest IN MM (+/- 3 mm)</b>	70 mm
	<b>Thickness of Polyurethane Foam Used in Seat IN MM (+/- 3 mm)</b>	70 mm
GENERIC	<b>Chair Type</b>	With Arms
	<b>Type of Seat and Backrest</b>	Padded with Polyurethane Foam
	<b>Frame Type</b>	4 Legs
	<b>Castors</b>	Without
DIMENSION	<b>Size of Material (mm)</b>	14 SWG 25 mm round pipe
	<b>Chair Height ±15(mm)</b>	830 mm
	<b>Seat Depth ±10(mm)</b>	430 mm
	<b>Seat Width ±10 (mm)</b>	400 mm

Specification	Specification Name	Bid Requirement (Allowed Values)
	Seat Height IN MM $\pm 5$ (mm)	460
	Backrest Width $\pm 10$ (mm)	380 mm
	Backrest Height $\pm 10$ (mm)	300 mm
	Arm Length $\pm 5$ (mm)	350 mm
	Arm Width $\pm 2$ (mm)	70 mm
COLOUR & FINISH	Paint Type	chrome
CERTIFICATION	Test reports to be furnished to buyer on demand	YES
	BIFMA certification	YES
	OEM of offered product is ISO 9001:2015 certified	YES
	OEM of offered product is ISO 14001:2015 certified	YES
	OEM of offered product is ISO 18001:2007 certified	YES
WARRANTY	Warranty period in number of years	2

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Renu Bala Bhasin	110001,16th Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi	20	45

#### Almirah Steel-IS:3312 ( 5 pieces )

Brand Type	Registered Brand
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#### Technical Specifications

\* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
MATERIAL	Material	M S Sheet conforming to Quality Grade D of IS:513/2008 with amend. no. 1 (Not as per IS 3312)
	Material of Almirah Doors	M S Sheet

Specification	Specification Name	Bid Requirement (Allowed Values)
	Sheet Thickness of Locker	N.A
	Length of Glass Sheet (+/- 10 mm)	N.A
	Width of Glass Sheet (+/- 10 mm)	N.A
	Sheet Thickness of door	1.0 mm
	Sheet Thickness of sides,back , Top and Bottom	0.9 mm
	Sheet Thickness of Shelves	0.9 mm
	Sheet Thickness of Pedestal in mm	1.0 mm
	Material of Lock	Brass and steel finish
	Material of Keys	brass and steel finish
	GENERIC	Conformity to Indian Standard IS:3312 latest
No of shelves (Nos)		4
Type of Shelves		Fixed
Locker Provided		No
Locking System with the locker		NA
Number of Doors (Nos)		2
Door Stiffner upto full door height Provided with the almirah doors		Yes
Number of Hinges with each door (Nos) - No hinges if having sliding door with top hanging arrangement		3
Number of Glass Sheet fixed in each Almirah door (Nos)		N.A
Construction		Welded
Lock		Three Way bolting device controlled by 6 lever lock
DIMENSION	Height (Without Pedestal) (in mm) (+/- 10 mm)	1855
	Width (+/- 7 mm)	910.0
	Depth (+/- 5 mm)	480.0
	Inside Height of Locker (+/- 5 mm)	N.A
	Inside Width of Locker (+/- 5 mm)	N.A

Specification	Specification Name	Bid Requirement (Allowed Values)
	Inside Depth of Locker (+/- 5 mm)	N.A
	Width of Stiffner (+/- 5 mm)	125 mm
	Thickness of MS Sheet of Stiffner	0.9 mm
	Stiffened Pedestal height in mm ( $\pm 2$ mm)	125
	Pedestal Width in mm ( $\pm 2$ mm)	80
COLOUR & FINISH	Finish	Stove Enamel Paint
WARRANTY	WARANTEE PERIOD IN NUMBER OF YEARS	1

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Renu Bala Bhasin	110001,16th Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi	5	45

#### Wooden Podium ( 1 pieces )

Brand Type	Registered Brand
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#### Technical Specifications

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
GENERIC	Mode of supply	Assembled Ready To Use
	Understructure of podium	Gable end and modesty panel
	Storage	Open Storage
	Shelves	1 - shelve
	Reading surface	Angled surface
	Top position	Fixed
	Paper stop	Padded paper stop
	Wire management	without

Specification	Specification Name	Bid Requirement (Allowed Values)
	<b>Number of socket box</b>	0, 1, 2 Or higher
	<b>In built sockets for LAN / Internet</b>	No
	<b>Type of socket box</b>	No socket box
MATERIAL	<b>Podium top Material</b>	Three layer prelaminated particle board(Wood Product) of grade II type II of IS 12823/Latest
	<b>Gable end and modesty panel material</b>	Three Layer prelaminated particles board(wood product) of grade II type III of IS 12823/Latest
	<b>Leg Material</b>	NO LEGS
MISC	<b>Podium top plain sides</b>	Edge to be banded with PVC tape of 2mm thick with the help of hot melt glue
	<b>Gable end and modesty panel plain side</b>	Edge to be banded with PVC tape of 2mm thick with the help of hot melt glue
DIMENSION	<b>Thickness of podium top <math>\pm 2</math>mm</b>	19.0
	<b>Thickness of gable end and modesty panel <math>\pm 2</math>mm</b>	19.0
	<b>Length of podium top <math>\pm 10</math>mm</b>	600.0
	<b>Depth of podium <math>\pm 10</math>mm</b>	500.0
	<b>Height of podium <math>\pm 10</math>mm</b>	1200.0
	<b>Presenter side height <math>\pm 10</math>mm</b>	N.A
	<b>Dimension of leg (mmXmm) <math>\pm 5</math>mm</b>	No legs
SHELVES	<b>Width of shelves <math>\pm 10</math>mm</b>	560mm
	<b>Depth of shelves in mm (<math>\pm 10</math>mm)</b>	350mm
FOOTREST	<b>Length of footrest <math>\pm 10</math>mm</b>	600mm
	<b>Depth of footrest <math>\pm 10</math>mm</b>	350mm
	<b>Height of footrest (front / back) <math>\pm 10</math>mm</b>	100mm/50mm
	<b>Material thickness of footrest <math>\pm 2</math>mm</b>	19mm
COLOUR & FINISH	<b>Podium top finish</b>	Laminate in colour with swede finish 0.6-0.8mm thickness of type S,F or P having index no.3.2.3 conforming to IS 2046/Latest with having balancing laminate of 0.5mm thick on other side
	<b>Table top shade</b>	peach
WARRANTY	<b>Warranty period in number of years</b>	1



Specification	Specification Name	Bid Requirement (Allowed Values)
CERTIFICATION	Test reports to be furnished to buyer on demand	NO
	Product having BIFMA certification	NO
	OEM of offered product is ISO 9001:2015 certified	YES
	OEM of offered product is ISO 14001:2015 certified	NO
	OEM of offered product is ISO 18001:2007 certified	NO

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Renu Bala Bhasin	110001,16th Floor, Jawahar Vyapar Bhawan, Janpath, New Delhi	1	45

### Buyer Added Bid Specific Terms and Conditions

#### 1. Generic

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

#### 2. Past Project Experience

For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:

- Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
- Execution certificate by client with order value.
- Any other document in support of order execution like Third Party Inspection release note, etc.

#### 3. Financial Criteria

**NET WORTH:** Net Worth of the OEM should be positive as per the last audited financial statement.

#### 4. Certificates

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.

## 5. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

## 6. Certificates

ISO 9001: The bidder or the OEM of the offered products must have ISO 9001 certification.

## 7. Generic

**Upload Manufacturer authorization:** Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

## 8. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Supplier has to deliver the material at following consignee location;

The Principal,

SDMC Primary Co-Ed School, Sector-9, R.K. Puram,

New Delhi - 110022

## Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---